

COUNCIL MEETING

July 14, 2015

Mayor Francis led Council and the public in the Pledge of Allegiance.

The invocation was given by Pastor Chris Horn of the West Milton Baptist Church.

Mayor Francis called the meeting to order.

Present were: Mayor Francis; *Councilmembers:* Sarah Copp, Jason Tinnerman, Anthony Miller, Don Dohrman, and Karen Grudich. *Also present were:* Manager Kline, Assistant Law Director Andrew Johnston, and Clerk Cantrell. *Absent:* Scott Fogle.

MOTION TO EXCUSE ABSENT COUNCILMEMBERS

Jason Tinnerman made a motion, seconded by Anthony Miller to excuse Scott Fogle from the July 14, 2015, Council Meeting. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* Fogle.

MINUTES

Jason Tinnerman made a motion, seconded by Anthony Miller to adopt the May 26, 2015, Council Workshop Meeting Minutes; the June 2, 2015, Special Council Meeting Minutes; the June 9, 2015, Council Meeting Minutes, and the June 23, 2015, Council Workshop Meeting Minutes. After a roll call vote, the motion passed unanimously. *Abstain:* None. *Absent:* Fogle. *Minutes adopted.*

OTHER MINUTES

There were no other minutes at this time.

COMMUNITY PRIDE AWARD WINNERS

Mayor Francis stated, "As summer slowly gets here, we continue to remember the importance of the upkeep of our houses. Too many times we hear about the homes with high grass, trash in the backyard, or other problems. We also like to take time to acknowledge the good in our community; and one way we do this is through the Community Pride Awards.

Mayor Francis presented awards to the following Community Pride Winners:

Steve Chasteen
Rick and Brenda Marker
Chris and Lindsay Fulton

CORRESPONDENCE TO COUNCIL

Manager Kline stated the Ohio Department of Transportation will be paving a portion of St. Rt. 48 this year. He stated Council will need to pass legislation approving this work being done in West Milton. Manager Kline stated he would have the legislation prepared for the August 11, 2015, Council Meeting.

COMMENTS FROM CITIZENS

There were no comments from citizens at this time.

ORDINANCES AND RESOLUTIONS

Ordinance CM-15-20

Ordinance CM-15-20 was read by title only by Assistant Law Director Johnston, **ORDINANCE TO AMEND RESOLUTION CM-12-17 A REVISED ORGANIZATIONAL STRUCTURE WITH JOB CLASSIFICATIONS BY TITLE, STAFF LEVELS, AND ASSIGNED PAY GRADES WITH RANGES.** Jason Tinnerman made a motion, seconded by Don Dohrman to adopt *Ordinance CM-15-20*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: Fogle. Ordinance CM-15-20 adopted.*

Resolution CM-15-21

Resolution CM-15-21 was introduced by Council and read by Assistant Law Director Johnston. **A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE MIAMI COUNTY SOLID WASTE MANAGEMENT DISTRICT.** Jason Tinnerman made a motion, seconded by Anthony Miller to adopt *Resolution CM-15-21*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: Fogle. Resolution CM-15-21 adopted.*

Resolution CM-15-22

Resolution CM-15-22 was introduced by Council and read by Assistant Law Director Johnston. **A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGAER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS**

REQUIRED. Jason Tinnerman made a motion, seconded by Sarah Copp to adopt *Resolution CM-15-22*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: Fogle. Resolution CM-15-22 adopted.*

Manager Kline stated the Ohio Public Works Commission (OPWC) is a long term source for financial assistance for capital improvement projects. He stated the OPWC was established in 1989. Manager Kline stated the OPWC has one round a year for grants. He stated this Resolution is for the improvements for the Ludlow Falls Lift Station and Sanitary Sewer Force Main. Manager Kline stated both West Milton and Ludlow Falls are making applications for an OPWC grant. He stated this is the first step in a multi-year process of working together to hopefully extend West Milton's sewer system to Ludlow Falls.

Resolution CM-15-23

Resolution CM-15-23 was introduced by Council and read by Assistant Law Director Johnston. A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN ALTERNATIVE TAX DOCUMENT FOR THE FISCAL YEAR 2016. Jason Tinnerman made a motion, seconded by Don Dohrman to adopt *Resolution CM-15-23*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: Fogle. Resolution CM-15-23 adopted.*

Manager Kline explained why a Resolution approving the submission of an alternative tax document is done each year. He stated this is annual legislation which starts the budgeting process for all municipalities throughout Ohio. Manager Kline stated the Ohio Revised Code requires this to be done each year.

Resolution CM-15-24

Resolution CM-15-24 was introduced by Council and read by Assistant Law Director Johnston. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO ENTER INTO A COLLECTION SERVICES AGREEMENT FOR THE ADMINISTRATION OF LOCAL INCOME TAX COLLECTIONS WITH THE CITY OF CLEVELAND, OHIO. Anthony Miller made a motion, seconded by Sarah Copp to adopt *Resolution CM-15-24*. After a roll call vote, the motion passed unanimously. *Abstain: None. Absent: Fogle. Resolution CM-15-24 adopted.*

Manager Kline stated this Resolution allows for West Milton to contract with the City of Cleveland for the administration of West Milton's Income Tax. He stated the City of Vandalia's team that was doing the tax collections for West Milton did a wonderful job and that the Municipality would like to stay with the City of Vandalia for tax collections; but the fees for this collection raised drastically. Manager Kline stated with the Municipality going with the City of Cleveland for their tax collections there would be a savings of over fifty thousand (\$50,000.00) dollars.

MUNICIPAL MANAGER

1) DP&L Updates –

Bob Stallman of DPL Energy gave each Councilmember a Summer 2015 Community Quarterly Brief handout for their review. This handout covered the following topics:

- Strengthening Reliability
- Tree Trimming
- Pole Replacement
- Equipment Inspections
- How Can Customers Help

Mr. Stallman also gave each Councilmember a card “Have What It Takes to Bring Your Green?” for their review. He stated this is a competition that takes into account energy reduction, water reduction, waste diversion, and employee engagement. Mr. Stallman stated the participants can track their progress online and check the leaderboard. He stated at the end of the competition one winning company would be crowned the Savings Champion. Mr. Stallman stated DP&L would be giving away eighty thousand (\$80,000.00) in cash prizes for energy efficiency improvements. He also stated DP&L would be giving up to 150% rebates. Mr. Stallman stated the signup period ends July 31, 2015. He asked Council to pass this information along to the local businesses.

2) Miami County Solid Waste Events –

Manager Kline announced the following upcoming events to be held:

- Miami County Shred Fest – Saturday, July 18, 2015, 8:00 a.m. to Noon under the grandstand at the Miami County Fairgrounds on County Road 25A in Troy, OH.
- Miami County Electronics Recycling Drop-Off – Saturday, August 29, 2015, from 8:00 a.m. to Noon at the County Sanitary Engineering Building at 2200 N. County Road 25A in Troy, OH.

3) Garbage and Recycling Pickup Bids –

Manager Kline stated the bids for garbage and recycling pickup would be going out this week. He stated they would be sent to eight (8) different refuse hauling companies and the bid advertising would be sent to the paper. Manager Kline stated the bids would be opened on Wednesday, August 5, 2015, at 11:00 a.m. at the Municipal Building.

4) Public Works Training –

Manager Kline stated the Ohio Revised Code requires that elected officials receive three (3) hours of Public Records training for each term they are in office. He stated these training classes are designed to enhance the official's knowledge and understanding of public records. Manager Kline stated the law allows for elected officials to designate an employee to go to the training on their behalf. He stated the designee must be an employee and there must be evidence of this designation. Manager Kline recommended since the Administrative Assistant for the Municipality is new and needs to be trained in a variety of subjects, including public records, she be designated to attend on behalf of Council.

Jason Tinnerman made a motion, seconded by Don Dohrman, that Council designate the Administrative Assistant, Angie Hockett, to represent Council, the Vice Mayor, and Mayor for the required public works training. After a roll call vote, the motion passed unanimously. *Abstain*: None. *Absent*: Fogle.

5) Grinder Pump –

Manager Kline stated the new grinder pump arrived a couple of weeks ago, and it has now been installed by the Municipal employees. He stated the install estimates he received were about thirty thousand (\$30,000.00) dollars. Manager Kline thanked the Municipal employees for doing the repairs. He stated that in less than a year, the Municipal employees has saved the Municipality at least seventy thousand (\$70,000.00) dollars in costs to replace and install vitally important pieces of equipment at the Wastewater Treatment Plant. Manager Kline stated the Municipality is lucky to have such talented and dedicated employees.

6) Police Recognition –

Manager Kline stated West Milton's Officer Mike Morgan was named the 2015 Officer of the Year. He stated Sgt. Tracy Hendricks of the West Milton Police Department celebrated twenty-five (25) years of service with West Milton. Manager Kline stated both of these employees were recognized at the Miami County Law Enforcement agencies annual banquet. He congratulated both Officer Morgan and Sgt. Hendricks.

7) Budget Message –

Manager Kline stated per the current West Milton Charter, the Municipal Manager is required to give an annual budget message in July for the coming year. He gave information regarding the following items:

- The operating and capital budgets for 2016.
- The employee health insurance plan.

- The effect the new State budget has on West Milton's revenues.
- The police officers having to undergo more training.

Manager Kline gave his opinion regarding the State budget and how it would leave more and more local governments needing to search, beg, and plead for additional tax dollars. He stated he is not saying there will be tax increases in West Milton because Council was wise and made the difficult decision about not continuing the income tax credit. But he stated you would be seeing requests from many local governments for increased taxes.

8) Workshop Meeting –

A Council Workshop Meeting will be held on Tuesday, July 28, 2015, at 7:30 p.m. in Council Chambers.

COMMENTS FROM COUNCIL

Mayor Francis stated at last month's Council Meeting there were members of the community that brought forth a concern on work that was done on their property. He stated he would like to take this time to address some of these concerns and to ensure the citizens of West Milton that the entire Municipal Council takes all concerns very seriously. Mayor Francis stated at the heart of the issue was whether the sewer repair was caused by the aging infrastructure or by other forces. He stated Council can say it was not caused by the infrastructure. He stated the hours the employees worked were questioned. Mayor Francis stated discussions were held at every level. He stated Council can assure everyone that no one was over paid, that no one takes advantage of the system, and that everyone's time was recorded properly. Mayor Francis stated with regard to the equipment used, after reviewing the information presented and calling several vendors in the area, the Municipality's charges were cheaper and in some cases extremely cheaper than if a vendor or contractor had done the work. He stated there was a question poised with regard to Municipal employees who are also on the Fire Department and those employees answering calls during working hours. Mayor Francis stated the Municipality is lucky to have dedicated employees that work for the Municipality and also serve on the Fire Department. He stated the firemen get paid minimum wage and officers get paid two (\$2.00) dollars more an hour. Mayor Francis stated, "They obviously do not do this for the money, but for their care of our community and the safety of all citizens." He stated if the Municipality were to hire full-time firemen the cost would be so large the Municipality would not be able to sustain the cost at the current funding levels. Mayor Francis stated, "With regard to the honesty of all our employees, the entire village Council stands behind every employee, from the Municipal Manager, office staff, workers, and police officers." He stated, "Our employees serve this village with the best interest of every citizen at heart." He stated the Municipality is lucky to have such dedicated and hardworking employees.

He stated, "So on behalf of the entire village Council, I would like to take this time and say thanks to each and every one of them." Mayor Francis reminded everyone that if they had a concern to please bring it to the attention of Manager Kline, a member of the Municipal staff, or Council. He stated Council and the Municipal staff work to help resolve any concern to the best of their ability.

Jason Tinnerman reminded everyone there would be five (5) Council positions open at the upcoming November 2015 election. He stated petitions could be picked up at the Board of Elections. He encouraged citizens that are interested in serving their community to run for one of these Council positions.

Anthony Miller stated he would like to thank the Police Department for their fine service. He stated he and his wife had to use their services recently and that they were extremely professional and helpful.

Sarah Copp thanked Scott Fogle and Joy Beatly for all their work on the Fourth of July Parade. She stated she thought the fireworks were awesome. Mrs. Copp stated on August 1, 2015, the Community Grace Brethren Church would be hosting an event called Amazing Grace in the West Milton Municipal Park at 2:00 p.m. She invited everyone to attend and participate in the event. Mrs. Copp stated if anyone was interested in registering for the event they should go to miltonar.weebly.com and register.

COMMENTS FROM CITIZENS

Rick Marker of 270 Stone Meadows Blvd., West Milton, asked about the paving program for 2015. Manager Kline stated paving would start in August. He stated Milton Potsdam Road from St. Rt. 571 to Davis Road would be paved. Mr. Marker asked that the cracks be sealed on Stone Meadows Blvd.

ADJOURNMENT

Don Dohrman made a motion, seconded by Jason Tinnerman to adjourn the meeting. The meeting adjourned at 8:30 p.m.

Linda L. Cantrell CAP-OM
Clerk of Council

Fredric M. Francis
Mayor