

COUNCIL WORKSHOP MEETING

May 26, 2015

Mayor Tinnerman called the meeting to order.

Present were: Mayor Tinnerman; *Councilmembers:* Scott Fogle, Fred Francis, Anthony Miller, Don Dohrman, and Karen Grudich. *Also present were:* Manager Kline and Clerk Cantrell. *Absent:* Copp.

Dated: May 26, 2015

Signed: Linda L. Cantrell CAP-OM
Clerk of Council

INCOME TAX COLLECTIONS

Manager Kline stated the Cleveland Collection Agency (CCA) can obtain data for collections. He stated if they are chosen to do the Income Tax Collections for the Municipality of West Milton, they would do the collections of delinquent or non-filed taxes for the Municipality. Manager Kline stated he received quotes for the Income Tax Collections from CCA, City of Huber Heights, and the Regional Income Tax Authority (RITA). He gave each Councilmember a copy of a report showing the estimated collection fee, pros, and cons for each entity quoting, as well as if the Municipality did the collections in-house.

Manager Kline stated the City of Vandalia does Income Tax Collections for Brookville, Clayton, Union, and West Milton. Due to the increase in fees from the City of Vandalia, he stated the City of Clayton and the City of Union are leaning towards having the City of Huber Heights collect their Income Tax Revenues. Manager Kline discussed the pros and cons of having the CCA, City of Huber Heights, and RITA collect the Municipality of West Milton's Income Tax Revenues.

Manager Kline stated the CCA can go into Federal and State data bases to check information to see if there are individuals in West Milton that are not complying with the requirement of filing a West Milton city return. He stated there is no term to their agreement and they have a satellite office in Dayton and can process everything from that location.

Manager Kline stated the Municipality's contract with the City of Vandalia requires a notice be given if Council plans to no longer have the City of Vandalia do tax collections for the Municipality of West Milton. It was the consensus of Council to authorize Manager Kline to write a letter to the City

of Vandalia notifying them the Municipality would no longer need their services as of the end of 2015.

ORGANIZATIONAL ORDINANCE

Manager Kline stated he would like to change the Compensation Schedule for Full-Time Employees. He stated currently the compensation schedule has eighteen (18) paygrades. Manager Kline stated he would like to change this to seven (7) paygrades with a broader range. He stated he would like an employee to get a raise in pay because of their knowledge and abilities NOT their time of service. Manager Kline stated once an employee reaches their maximum pay within their paygrade they do not get a pay raise. He stated the new paygrades would allow an employee to be moved into another paygrade without Council voting on it.

Manager Kline gave each Councilmember a copy of the new Classification/Compensation Schedule he is proposing for their review. He asked Council to think about his proposal and stated he would be tweaking these numbers.

Scott Fogle asked Manager Kline to give Council a breakdown of where each employee is on the paygrades currently and where they would be with what he is proposing. Manager Kline stated he would collect the information and put it in Council's Friday, May 29, 2015, packet for their review.

GENERAL UPDATES

Jill Grise stated McGohan Brabender of Troy, OH, handles the Municipality's health insurance. Ms. Grise stated the representative from McGohan Brabender stated she is not seeing increases in the insurance except for age. She stated the cost of the insurance for an individual is rated as to whether the individual is a smoker, their age, and the location of where they live. Ms. Grise stated they may also look at whether the individual is male or female. McGohan Brabender is in the process of obtaining quotes from several insurance carriers and does not anticipate an increase in the insurance rates to be more than five (5%) percent.

Jill Grise stated Comp Management has stated the Municipality is eligible to go back into a group rating for Worker's Compensation. She stated due to being able to participate in a group rating the Municipality would save approximately five thousand (\$5,000) dollars in premiums for 2016.

Manager Kline stated Clark's Pizza House and Restaurant of 125 N. Miami Avenue, Bradford, OH, purchased Diana's Pizza of West Milton. The new name for Diana's Pizza is now Clark's Pizzeria. He stated Clark's Pizzeria is asking that Diana's Pizza liquor license be transferred to them. Manager Kline stated he would have this request for the June 9, 2015, Council Meeting.

Scott Fogle stated he and Sarah Copp are helping Jack Scudmore with the preparations for the Fourth of July celebration. He gave information as to the various organizations that have agreed to help with the different activities and functions for the Fourth of July celebration. The Fourth of July celebration will run for three (3) nights (*Wednesday, July 1, 2015; Thursday, July 2, 2015; and Friday, July 3, 2015*) and all day on Saturday, July 4, 2015. Mr. Fogle stated there would be a Park Meeting on Wednesday, June 20, 2015, at 6:30 p.m. He gave an update on the Fourth of July Parade. Mr. Fogle asked all Councilmembers to let him or Sarah Copp know if they needed a car for the parade.

Mayor Tinnerman stated the Municipality needs to work on code enforcement. He asked if it would be necessary to hire a part-time person to work potentially ten (10) hours a week to work on code enforcement. Manager Kline stated he responds to every call he receives regarding properties with code violations; but that people need to call in with known problems. Mayor Tinnerman asked if the current Municipal Codes allow for enforcement of the codes. Manager Kline stated he believes the Municipality has the ability to enforce the Municipal Codes.

Don Dohrman stated he thought it would help if someone could take an hour a week and travel around town and check for properties that need to be cleaned up. Manager Kline stated if individuals will give him an address he will check the property out for any code violations and contact the owner(s) of the property or properties to have them correct the code violation(s).

Manager Kline stated Angela Hockett will be replacing Ann Garner as Administrative Assistance for the Municipality of West Milton.

ADJOURNMENT

Fred Francis made a motion, seconded by Anthony Miller to adjourn the meeting. The meeting adjourned at 9:19 p.m.

Linda L. Cantrell CAP-OM
Clerk of Council

Jason Tinnerman
Mayor