

# COUNCIL WORKSHOP MEETING

*April 23, 2013*

Mayor Coate called the meeting to order.

*Present were:* Mayor Coate; *Councilmembers:* Fred Francis, Debbie Miller, Jason Tinnerman, Scott Fogle, Ora Ashley, and Susan Willis. *Also present were:* Manager Kline, Ben Herron, Tim Swartztrauber, Jill Grise, and Clerk Cantrell. *Absent:* None.

The following Certificate of the Clerk of the Council to the presiding Officer of the Council of the Municipality of West Milton was read: The undersigned certified that all requirements to notice and notification has been done or attempted to be done in compliance with Council Rule III.

*Dated:* April 23, 2013

*Signed:* Linda L. Cantrell CAP-OM  
Clerk of Council

## GARBAGE AND REFUSE BILLING

Manager Kline stated he and Jill Grise met with Waste Management. He stated he asked them for a proposal. Manager Kline stated he was not comfortable bringing the proposal to Council because Waste Management was only willing to go down twenty-five cents (\$.25) per customer per month. He stated their contract will be up in 2015. Manager Kline would like to handle the trash billing; but stated the Municipality would have to be able to recoup administrative costs for doing the billing. Manager Kline stated Waste Management is suppose to come back to him in two (2) weeks with another proposal. Manager Kline stated there are new signups and people leaving each month so the Municipality and Waste Management would have to work together each month to make sure the accounts are the same amount. Englewood has their customers pay in advance. Jason Tinnerman asked since customers get quarterly bills now, could the Municipality pay Waste Management quarterly. Ms. Grise stated they would have to work thru some of these issues. Manager Kline stated if Waste Management comes back with a proposal that is worthwhile, he will have them come to the next meeting.

Jason Tinnerman asked how the Municipality would handle customers that did not pay their trash bill. Manager Kline stated their trash bill could be put on the water bill and if they did not pay it their water could be shut off.

Jill Grise stated the new water bills will be going out this week. She stated customers that want to go paperless can do so; but they will have to sign up online. Ms. Grise stated that auto pay can be done but it would cost two thousand seven hundred dollars (\$2,700.00) to get the program and get setup. She stated customers can pay online now; but there is a fee to pay online. Ms. Grise stated landlords will get a copy of an account that is delinquent. Ms. Grise stated Ann Garner designed the bills and that she did a good job. She also stated everyone worked on the bills.

Jill Grise stated the Ohio Police and Fire retirement is increasing the portion the policemen and firemen have to contribute starting in July 2013. She stated Council needs to do a Resolution to make these dollars tax deferred. Manager Kline will have the Resolution ready for the May Council Meeting.

#### APPOINTMENTS TO CIC AND TAX REVIEW BOARD

Manager Kline stated he had wanted to have names for potential appointments to the CIC and Tax Review Board but he has been playing phone tag. He stated he would like to have one (1) board instead of two (2). Manager Kline stated there should be seven (7) members; but it looks like there has only been six (6). He stated the following makes up the members of this board: the Mayor; one (1) member of Council; the Municipal Manager; Scott Moyer; one (1) Planning Board Member; and the Planning Board appoints two (2) other people. He stated David Wion does not want to serve as Treasurer any longer for this board; so he will need someone to be the Treasurer. Fred Francis agreed to be the Treasurer. Manager Kline stated the CIC needs to meet sometime this year. He stated he will bring names for approval to the next meeting.

#### GENERAL UPDATES

Tim Swartztrauber stated he is still trying to get a meeting with the EPA regarding I&I. He stated he is taking pictures of manholes. Mr. Swartztrauber stated he is about ¼ done for what Ben Herron wants to pave. Mr. Swartztrauber stated specs have been prepared and bids need to be placed to see what it would cost to do fixed based meters and drive-by meters. He stated a Resolution will need to be done in order to do bids for the meters.

Tim Swartztrauber stated Pittsburg Tank is coming next week to look at the water towers. He stated the Municipality needs to at least do work on the North tower. Mr. Swartztrauber stated the North tower needs to be completed first. He stated this project could cost several hundreds of dollars. Mr. Swartztrauber stated the drive motor at the Wastewater Treatment Plant needs to be replaced which will cost at least thirty thousand dollars (\$30,000.00).

Tim Swartztrauber stated the school demo impaction test came in good.

Tim Swartztrauber stated about  $\frac{3}{4}$  of the new gas lines are in the ground. He stated when they get the other main in they will drop back and get the service lines in.

Tim Swartztrauber stated the sewer pipe in the Bookwalter alley needs to be replaced. He stated there is a leak in that line; so they are going to replace one hundred and sixty-seven feet (167') of the line. Mr. Swartztrauber stated he is getting pricing on this.

Tim Swartztrauber stated the hydrant flushing is completed. He stated he would like to replace two (2) hydrants. He stated on May 6 and 7, 2013, they would be doing leak detection. Mr. Swartztrauber will let Council know how this went at the next Council Workshop Meeting.

Ben Herron stated they have completed the Spring cleaning. He stated the gas company found a storm sewer that needs to be taken care of. Mr. Herron stated they would be doing a temporary fix on this line. He stated this is the Municipality's line.

Ben Herron stated Milton-Union Student Government Days will be held on May 9 and 10, 2013. He stated they give the students tours of the street department, utilities department, fire department, police department, the squad, and the parks. The students do various assigned projects on those days also.

Ben Herron stated a lot of things are going on in the country from Boston to west Texas. He stated he attended a FEMA class last week. Mr. Herron stated he has an e-mail into the Miami County EMA Director. He stated they are working on a plan designed particularly for West Milton should some of these attacks happen in this area. Mr. Herron hopes to have this plan in place by the end of 2013.

Ben Herron stated the Miami County Foundation gave the Fire Department the requested seven thousand two hundred dollars (\$7,200.00) to purchase the cutters needed. He stated the Fire Department had this amount in their budget to purchase the cutters and now that they have been awarded the money from the Foundation, they would like to use the money in the budget to purchase needed radios. Mr. Herron asked that the seven thousand two hundred dollars (\$7,200.00) in the budget be put into the capital budget to replace the radios.

Manager Kline stated he threw the first ball down a lane at the bowling alley.

Manager Kline stated Randy and Betty Workman from R&B Machining had a death in the family; but will be starting to clean up and move into their building in West Milton soon.

Manager Kline stated Troy would not be raising water rates in 2013; but would be raising rates 6% in 2014; 5% in 2015; 6% in 2016; and 3% in 2017. Manager Kline stated he will be meeting with Jill Rhodes from Miami County on Wednesday at 9:00 a.m. regarding the water rates. The contract with the City of Troy goes until 2020; but continues indefinitely unless the Municipality comes up with another option. Manager Kline will keep working on this until the math is better.

Scott Fogle gave each Councilmember a copy of the NLC Community Showcase Video Program flyer for their review. Mr. Fogle stated if the Municipality does something like this it should be done in the summertime. This program is administered by CGI Communications Inc. and was listed in the magazine from the National League of Cities. Mr. Fogle stated that if Council had an interest in doing this to let him know.

Scott Fogle suggested everyone that signed up for the DPL Energy discount rate check their statements. He stated he is not getting his discount as he was supposed to. Mr. Fogle talked to Bob of DPL Energy regarding this and Bob is going to check on it for him. Susan Willis stated she has already started getting her discount.

Scott Fogle asked if Mr. Arnold from the bowling alley would be able to get the tax abatement for the bowling alley. He also mentioned that agreements already in place are required to be reviewed. Manager Kline stated the owner of the building would be the one that gets the tax abatement. He stated Mr. Arnold leases the building. Manager Kline stated that in order for Mr. Arnold to receive the tax abatement, he would have to purchase the property and do additional improvements. Also improvements have to be

done that would increase the taxable value, not just clean up. Manager Kline stated he would talk to Mr. Arnold about this. Jason Tinnerman stated then maybe the owner could lower the rent if he gets the tax abatement.

#### GENERAL DISCUSSION

Susan Willis stated the Park Board had a meeting, toured the parks, and was given information regarding each of these areas. She stated at the next Park Board Meeting they are going to brainstorm to see what ideas they can come up with.

Susan Willis stated for the Fourth of July Parade she would like to have the motorcycles in the big park. She stated people wanted to see more of them and wanted to do a standstill demonstration. Ms. Willis would like to do this in the lower parking lot next to the canoe place. She stated they would do this demonstration on the 3<sup>rd</sup> of July 2013. Ms. Willis stated the motorcycle guys are all for this and that *Troy Daily News* wants to do an article on this. She stated she would like another member of Council to be on the Parade Committee. Jason Tinnerman will find someone to help Ms. Willis on the Parade Committee. Ms. Willis stated she submitted the Parade permit today. She stated the Parade Committee will be meeting on May 1, 2013.

Manager Kline stated an Emergency Ordinance needs to be done to appropriate the seven hundred and fifty-five dollars (\$755.00) that was raised by Duke Small's family after he passed away to do something in his memory down in the park. Manager Kline stated a Resolution would need to be issued to authorize the issuing of the seven hundred and fifty-five dollar (\$755.00) check. He will have the necessary legislation ready for the May Council Meeting.

Jason Tinnerman asked about the advertising for the water tower. Manager Kline stated he received a memo from Chuck Sell's office and he needs to re-read it and understand what it says better before he can answer Jason's question.

Manager Kline reminded Council of the Joint Meeting between Council, the Township Trustees, and the Milton-Union School Board on Thursday, April 25, 2013, at 6:00 p.m. at the Township Building.

Ben Herron stated the Municipality is a MS4 Community and they have to submit an annual report. He stated he asked Mr. Colton to check the report. Mr. Herron stated they are doing a good job. He stated they are using less salt and that the Southwestern Ohio purchases for about one hundred (100) communities. Mr. Herron thinks salt will be held at a lower rate. He hopes to get it for less than sixty-five dollars (\$65.00) a ton.

Jason Tinnerman stated he and Fred Francis talked about doing a Charter review. He stated there is no agenda they just think it needs to be done. Manager Kline will work on this and research to see what needs to be done. He will work on getting a committee together.

ADJOURNMENT

Susan Willis made a motion, seconded by Jason Tinnerman to adjourn the meeting. The meeting adjourned at 8:38 p.m.

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Linda L. Cantrell CAP-OM  
Clerk of Council

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Michael Coate II  
Mayor