

RESOLUTION CM-12-06

A RESOLUTION AUTHORIZING THE PURCHASE OF LABOR AND MATERIALS TO INSTALL CARPET IN THE MUNICIPAL BUILDING

WHEREAS, Section 33.18 (A) (3) of the Municipality's Codified Ordinances allows purchases of goods or services anticipated to be \$5,000 or less to be informally bid, and probable costs of \$15,000 or more to be formally bid; and

WHEREAS, The Manager is hereby requesting, pursuant to this Resolution and Sections 33.18 (A) (3) and (A) (5), of the Municipality's Codified Ordinances, the right to purchase certain materials and labor, for the municipal building.

WHEREAS, the Administrative Code provides the Manager, the right to purchase certain materials and labor, without either formal or informal bidding.

WHEREAS, funds for the purchase are in the 2012 budget and duly appropriated; and

NOW THEREFORE, Be it resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Municipal Manager is hereby authorized to contract with Home Home Gallery Flooring LLC of West Milton, Ohio for installation of carpeting in the municipal building in the amount of \$6,558.75.

SECTION II: The Municipal Manager has investigated the options to purchase the materials and labor outlined above and has determined based upon informal bids that the above referenced contract is the lowest and best bid among informal bidding.

Passed this _____ day of _____ 2012

Michael Coate, II, Mayor

ATTEST:

Linda L. Cantrell, CPS/CAP
Clerk of Council

APPROVED AS TO FORM:

Charles H. Sell, II
Law Director